

**Notice Date - May 2<sup>nd</sup>, 2025**

**NOTICE OF ANNUAL GENERAL MEETING  
OF MEMBERS**

**NOTICE IS HEREBY GIVEN THAT** the Annual General Meeting (the “**Meeting**”) of the members (“**Members**”) of Calgary Rotary Challenger Park Society (the “**Society**”) will be held at the Fieldhouse at Calgary Rotary Challenger Park (or you can call in **via TELECONFERENCE CALL**). If calling in, see details at the bottom of the attached AGENDA for connecting into the meeting. Meeting date is:

**MONDAY, May 23<sup>rd</sup>, 2025, at Noon** (Calgary time)

For the following purposes:

1. Receive the financial statements of the Society for the year ended December 31, 2024 and the Report of the Auditors thereon (see attached);
2. Electing Directors of the Society for the ensuing year; and
3. To transact such other business as may properly come before the Meeting or any adjournment or adjournments thereof.

At the Meeting, members will be briefed on each of the foregoing items.

Only members of record as of 4:00 pm on May 16<sup>th</sup>, 2025 (the Record Date) are entitled to: receive notice, receive material relating to the foregoing Meeting and vote at this meeting.

**DATED** at Calgary, Alberta, this 2<sup>nd</sup>, day of May 2025.

BY ORDER OF THE BOARD OF DIRECTORS

*“Marvin Pawlivsky”*  
Board Chair

**IMPORTANT**

If you do not expect to attend the Meeting and would like your Membership represented, please complete a **PROXY FORM** and return it **no later than May 16<sup>th</sup>,**

**2025**. Proxies can be scanned and emailed to [info@challengerpark.com](mailto:info@challengerpark.com) OR faxed to 403-250-2055.

# AGM AGENDA

## ITEM

## LEAD

Welcome and Introductions      Marvin Pawlivsky

### Business Part of Meeting

- |   |                  |   |
|---|------------------|---|
| 1. Approval of May 27 <sup>th</sup> , 2024 Minutes                | Marvin Pawlivsky | M |
| 2. Presentation of 2024 Auditor's Report and Financial Statements | Marvin Pawlivsky | I |
| 3. Election of Directors  | Marvin Pawlivsky | M |
| 4. Adjournment of Business Part of Meeting                        | Marvin Pawlivsky | M |

### Non-Business Part of Meeting

- |  |                         |   |
|--|-------------------------|---|
| 1. Chairman and Executive Director Reports Including new project plans | Marvin Pawlivsky /J. Z. | I |
|--|-------------------------|---|

### Teleconference Call details:

- From Calgary Dial 403-232-0994 / From Anywhere else in Canada/ USA Dial 1-877-385-4099, then follow the voice prompts and when prompted enter your access code, 5188449 followed by the # key

---

## 2023 ANNUAL GENERAL MEETING OF MEMBERS

Date of Meeting:  
**May 27<sup>th</sup>, 2024**  
Time: **Noon**  
Place: In-Person or via  
**Teleconference**

---

*Refreshments were served.*

---

1. Welcome by the Chairman –  
Marvin P.

Good afternoon ladies and gentlemen. We appreciate you joining us today.

This is the annual general meeting of the members of Calgary Rotary Challenger Park Society. My name is Marvin Pawlivsky and I am the Chair of the Board of Directors for the Society. By authority of the Society's Articles, I will be acting as the Chair of the Meeting.

---

2. Call to Order – Marvin P.

The Meeting is called to order at 12:08 pm. In accordance with Bylaw Article 7.05, this meeting may be held via "telephone or other communication facilities that permit all persons to participate".

---

3. Appointment of Secretary –  
Marvin P.

I am requesting Jim Zackowski to serve as Recording Secretary for this Meeting.

---

4. Quorum – Marvin P.

I am asking the Recording Secretary to confirm that we have a quorum. Being that our registration records indicate that the required quorum of ten (10) members, who are either in attendance or participating via teleconference or being represented by a proxy, and entitled to vote at the meeting, are present. Jim confirmed there was a quorum.

---

5. Explanation of Voting  
Procedures – Marvin P.

Marvin noted, prior to commencing with the business of the meeting, our voting procedure.

He said any items specified in the Notice of the Meeting (or that arise at the AGM), that require a resolution to approve (for example: election of Directors), will be decided by a simple majority of votes cast, including those cast by a proxy.

Also he further noted that those who are on the Society's Membership Register, as of May 23<sup>rd</sup>, 2024, are the ONLY ones entitled to vote on any business to be transacted at the Meeting. Our Recording Secretary has confirmed, based on the registration list, all in attendance either in-person or via teleconference call or via proxy are on our copy of the Register and hence are then entitled to vote.

Marvin also noted all casting of votes will be done using our Roll Call method and those eligible to vote will be asked to say Yes (which will indicate acceptance of the Motion) OR No (which will indicate non-acceptance of the Motion) OR Abstain (which will indicate one is not casting a vote). Each member present, shall have one vote for each membership held (unless a member is mentioned on a proxy and they then will have as many votes as proxies in their name); if you are representing an organizations, only one (1) person from the organization shall be permitted to cast a vote.

- 
6. Notice of Meeting -- Marvin P. Marvin confirmed that the Notice calling this Meeting was emailed to our members on or before May 13<sup>th</sup>, 2024. The Notice was also posted on our website May 13<sup>th</sup>, 2024.
- He said unless I hear someone object, I will dispense with reading of the Notice of meeting. Are there any objections? There were no objections.
- 
7. Commencement of the Meeting -- Marvin P. He said, now being that the Notice having been properly given and a quorum being present, I now declare the Meeting to be regularly called and properly constituted for the transaction of business.
- 
8. Minutes of Last Meeting -- Marvin P. Marvin said the last Annual General Meeting of the Society was held on May 31<sup>st</sup>, 2023 and the minutes of that meeting are filed in the Society's minute book and a copy was included on our website (there were spare copies available at the meeting).
- MOTION:** Moved by Ron S. and seconded by Liz L. that we dispense with the reading of the minutes of the Annual Meeting held on May 31<sup>st</sup>, 2023.
- He then opened up the motion for discussion, if any. There was not discussion raised and a vote on the Motion was held.
- He declare the motion carried unanimously.
- 
9. Presentation of Financial Statements (Board Approved) Marvin moved on to the next item on the Agenda, a brief presentation of the Auditors Report and Audited Financial Statements of the Society for the fiscal year ended December 31<sup>st</sup>, 2023. The Report and Statements were included on our website (and we do have spare copies here if people are interested. He noted that the Board of Directors, as required by our bylaws, have already approved these statements.
- Liz L. (our Audit Committee Chair) spoke to the Auditor's Report and Board Letter from the Auditors and Jim Z. reviewed the Financial Statements and Notes. The meeting was opened to up to any questions or comments.
- Marvin also confirmed that Buchanan Barry LLP will continue on as our Auditors for the period of 2024-2026.
- 
10. Number of Directors -- Marvin P. Marvin then moved on to the next Agenda item. He noted that for this forthcoming year, the Board of Directors has resolved that the number of Directors of the Society will be set at seven (7).
- 
11. Election of Directors -- Marvin P. He then passed the meeting over to our Nominations Chair, Sheila MacLean.
- Sheila M. Sheila indicated that the Board of Directors presently consists of seven (7) Directors, two (2) of which whose term of office expires today. The members whose term is expiring today, Marvin P. and Craig T., have agreed to allow their name to stand for one (1) more 3-year term, as permitted by our bylaws.
- Both incumbents are included on the election slate you received with this meeting's Notice.
- Sheila then nominated Marvin P. and Craig T. as returning Directors, to serve on the Board of the Society for the term as noted on the election slate.
-

She noted that since there are to be seven (7) Directors on the Board, five (5) Directors are remaining, and with two (2) incumbent nominees standing for election, she declared that our nominees be elected by acclamation to join the Board as a Director of the Society to hold office until their term expires or until the next Annual General Meeting of the Society, subject to the articles of the Society and the Alberta *Societies Act*.

She asked that everyone join her in welcoming both Marvin P. and Craig T. as returning Directors, to your Board of Directors. They both will continue on with their current roles as the Board Chair and Vice Chair respectively.

(Sheila turned the meeting back over to Marvin P.)

---

<b>12.</b> Other Questions/ Discussion – Marvin P.	Marvin noted at this point we have concluded the business portion of the meeting, unless there are any further questions. There were no questions nor discussion and the meeting moved to be adjourned.
---	---

---

<b>13.</b> Adjournment of Meeting	Marvin said he will entertain a motion that the meeting be adjourned.
-----------------------------------	---

Toby O-F so moved.

The business part of the meeting was adjourned at 12:47 pm.

Informal Part of the Meeting

Marvin then moved, using the newsletter available to everyone as a guide, to review some of the highlights of this past year.

Jim Z. reviewed what was occurring with our 5.34 acre land parcel.

# ANNUAL GENERAL MEETING

Date: May 23<sup>rd</sup>, 2025  
(Noon – 1:00pm)

## ELECTION SLATE

Name	Term Being Elected For:
<b>Nominee (Incumbents)</b>	
Ron Stickly - Incumbent	2 <sup>nd</sup> - 3 year term
<b>New Directors</b>	
Brian Bench	1 <sup>st</sup> - 3 year term
Wendy Giuffre	1 <sup>st</sup> - 3 year term
David Townsend	1 <sup>st</sup> - 3 year term

# BIO

## BRIAN BENCH

*Brian is a former energy executive who has held senior roles in Finance and Information Technology, including roles on the Executive Leadership Team as Chief Information Officer, for CNOOC International and its many predecessor companies.*

*Brian is skilled at navigating large enterprises and has a keen ability to get new ideas supported and executed in complex environments with a multitude of stakeholders. Brian's diverse background, including extensive international work and navigating dozens of major corporate transactions, allows him to provide informed and practical guidance on a wide range of areas including strategic planning, business development, risk management, audit and compliance and the implementation of creative and cost-effective technology and finance solutions.*

*More recently, Brian has focused on the IT services sector working with a major Indian-based provider. Under his leadership and in a short period of time, the Western Canadian business unit for this provider has grown exponentially, landing major anchor clients, forging value-adding partnerships, and even delivering services for a major US financial services client. This work includes partnering with clients in a broad range of industries including energy, banking, telecommunications, apparel, and mining.*

*Supporting Brian's application to the CRCPS board, Brian is on track to receive his ICD.D designation from the Institute of Corporate Directors in May. He has also served on the boards of organizations with various social and professional causes. Finally, Brian also has "lived experiences" with the special needs' population, as a parent of an adult child with special needs who has been a beneficiary of the valuable services provided by many not-for-profit organization in our city including Calgary Rotary Challenger Park.*





**Wendy Giuffre** is a Human Resource Professional (**MBA, CPHR, SHRM-SCP**) with over 30 years generalist experience and President and Principal Consultant for Wendy Ellen Inc. Wendy formalized her firm in 2005 and has been growing since. Her firm works with all industries based in and around Western Canada and US affiliates.

Wendy has practiced in all aspects of HR with a vast breadth of experience starting from solid training at a major oil company to consulting work with many small to mid-size organizations crossing various industry sectors. She has practical hands-on experience clients can benefit from.

Wendy's career includes 16 years working for a major O&G company to consulting as an independent in all areas of HR and group benefits to date. She consults predominantly to companies of sizes from two to 250 employees. Business sectors vary – O&G, High Tech, Not-for-Profit, Mechanical, Engineering, Construction, Small Enterprise, Insurance, Retail, Trades, Environmental, Hospitality, and others.

As a generalist, she has touched all areas of HR with a specific interest and expertise in Employee Relations, HR Infrastructure, Management Advisory, Group Benefits, Employee Ombudsman, Organizational Strategy and Structure and Career Transition. Wendy is a grass roots HR practitioner and believes in simplified process and brings back the human in Human Resources. She manages to gain trust and respect from both staff and management to allow for HR processes to happen.

**Wendy is co-author of *The Only HR Best Practice You'll Ever Need***

### **Education**

- Queen's University, Smith School of Business Executive MBA –2023
- Senior Certified Professional HR (SHRM-SCP) – 2020
- Chartered Professional in Human Resources (CPHR) – 2020
- NYU – Graduate Program – Organizational and Executive Coaching – 2014
- Certified Employee Benefit Specialist 2011
- University of Calgary - BSC Psychology - 1987

### **Volunteer**

- Past Board Chair, Better Business Bureau of Calgary
- Past President of the Board of Directors Calgary Executive Association
- Past Board of Directors, Rotary of Calgary at Stampede Park
- Past President of the Board of Directors for the Calgary Boys' Choir
- Past Board Member of, and current Volunteer for Sagesse





# DAVID TOWNSEND

## PROFILE

Semi-retired CPA, CA. Managed small Calgary accounting practice focused on small companies and individuals for over 30 years.

Presently working on consulting basis with SG Chartered Professional Accountants.

## PERSONAL

Married to Marlyn Paris-Townsend.  
One dependent cat.

## CONTACT

403-245-2297 (B)  
403-249-1657 (H)  
E-mail:  
[david@sgaccountants.ca](mailto:david@sgaccountants.ca)

---

## CA, CPA designation

Have had designation for over 40 years. Various update courses, seminars, and conferences on income tax, financial planning, and various other subjects. . Plan to give up designation in next year or so because of the cost of maintaining.

---

## NON-PROFIT EXPERIENCE

Have experience in many different non-profits and charities. Have been involved on several church and Rotary boards. Served as President of Calgary Sarcee Rotary for two terms and was Assistant Governor for District 5360 for three years. Was Treasurer for Rotary Challenger Park in its development stage.

Presently serving on Board for St. Andrew's Presbyterian Church and in various volunteer capacities there. Also preparing tax returns for low-income taxpayers under Community Volunteer Income Tax Program.