

**MINUTES OF THE 2018-2019 BOARD OF DIRECTORS MEETING**

**Calgary Rotary Challenger Park Society  
Sept. 25, 2019**

**Present:** Kwabena O-K, Brian G., Toby O-F, Norm D., Earl H., Jim Z., and Brian K. & Sheila M., (via teleconference)

**Regrets:** Matt N-B

**Absent:**

**Guests:** Aaron Potvin - Mawer

**1.0 Call to Order – Toby O-F** called the meeting to order at 11:38 am.

**2.0 Introduction of Guests / Communication to Board (if any)**

Toby introduced Aaron Potvin, who will be doing the Mawer presentation.

**Consent Agenda – Handouts:** *June 26<sup>th</sup>, 2019 Minutes, Cash Position Summary, Interim Mawer & RBC Reserve Summary and 2<sup>nd</sup> Q. Internal F/S*

**MOTION:** Moved by Brian G. and **seconded** by Norm D. that the consent agenda be accepted as circulated. **MOTION CARRIED**

**3.0 Approval of Main Agenda**

**MOTION:** Moved by Earl H. and **seconded** by Kwabena O-K that the agenda be accepted as circulated. **MOTION CARRIED**

**4.0 Business Arising From Previous Minutes – TOF** (*Handouts: Mawer Presentation*)

Toby again introduced Aaron Potvin and Aaron spoke to his presentation and answered any questions that arose from his presentation.

**Note:** Toby thanked Aaron and he left the meeting after his presentation (12:10 pm).

**5.0 Board Business**

**5.1 Board Policy 3.03.2 Amendment – TOF/JZ** (*Handouts: Policy Amendment*)

**MOTION:** Moved by Brian G. and **seconded** by Kwabena O-K that the proposed amendment to policy 3.03.2 be approved as circulated and discussed. **MOTION CARRIED**

Prior to the motion being voted on, the Board reviewed this matter and agreed with the Executive Committee recommendation.

**5.2 Standing Committee Formations/Chairs – TOF**

The committees, and their memberships, were just confirmed.

**5.3 Other Business –**

**5.3.1 2<sup>nd</sup> Q. Internal F/S – JZ** (*Handouts: 2<sup>nd</sup> Q. Internal F/S – 2019*)

**MOTION:** Moved by Earl H. and **seconded** by Norm D. that the 2<sup>nd</sup> Q. Internal F/S be accepted as presented **MOTION CARRIED**

Prior to the motion being voted on, Jim reviewed the results to the end of June and answered any questions that came forward.

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### 5.3.2 ED Compliance Matters – JZ (*Handouts: Current Compliance Matters*)

**MOTION:** Moved by Brian K. and **seconded** by Sheila M. that the ED Compliance matters as presented be reaffirmed as circulated. **MOTION CARRIED**

Prior to the motion being voted on, Jim gave a bit of historical background and answered any questions the Board may have had.

### 5.3.3 Board Succession Planning – SM

Sheila spoke to the current situation and said her committee will be reporting on the going forward plan, including any recruitment matters for 2020-2021. Sheila will call a Nominations Committee meeting in November, so they can report to the November Board meeting.

**ACTION:** Sheila M. and her committee.

**Note:** Jim will follow up with the individual from BDO, who expressed an interest in the Board.

### 5.3.4 Board Policies Review Process – TOF (*Handouts: Current Board Policies List*)

Toby spoke to the Executive Committee's (EC) review of this topic and how we could proceed. After the Board discussed the matter, the Board agreed that the EC should do the initial review and bring suggested updates for the Board to review and approve. **ACTION:** Toby O-F and EC.

### 5.3.5 Golf Tourney Report – JZ

Jim reviewed the key results of this year's event (60 players and that we raised \$42,000). He also reviewed what he is thinking about in the future, re this event.

### 5.3.6 Land Update – JZ

Jim reviewed the work of our Realtors to date. They have had a few showings and conversations with interested parties. Marketing material has been distributed quite widely. The group interested in the twin ice arena development is still interested.

**Note:** (After the meeting) Jim will suggest we invite our Realtors to attend the January meeting and give an update and presentation to the Board.

### 5.3.7 City Funding – JZ

Jim just reviewed the impact of the City's budget planning on our operations, including the \$9,000 reduction for 2019 and the possible reductions going forward.

## 6.0 EVENT REMINDERS/UPDATE – TOF/JZ:

May 20, 2020 – AGM

June 20, 2020 – Family Day

Aug. 26<sup>th</sup>, 2020 Golf Tourney

Jan. 3 & 4, 2020 - Next Casino

**NOTE:** The Christmas social was reviewed. Nov. 27 at Calgary Golf and Country Club, normal schedule.

## 7.0 Adjournment Moved by Brian G. at 1:06 pm

**NEXT REGULARLY SCHEDULED MEETING: Nov. 20, 2019 (11:30 am at the Park)**

Toby O-F Meeting Chair

Recording Secretary