

CRCP SOCIETY 2017-2018 Board of Directors Agenda

BOARD MEETING

Alberta Canada Century Field House (next to running track)

11:30 am – 1:30pm, Wednesday, Jan. 24, 2018

Legend: (D)– Discussion/ (I)– Information/ (M)– Motion/ (DA)– Document Attached/
(DAM)– Document At Meeting / DPM - Document Prior To Meeting

ITEM	LEAD	TIME	
LEGEND			
1. Call to Order	TT	-	-
2. Introduction of Guests Communication to the Board (if any)	TT	-	-
CONSENT AGENDA	TT	5m	
(Items only discussed if brought forward to noted section from the MAIN agenda.)			
a. Approval of Nov. 15 th , 2017 Minutes			DA-PM
b. Cash Position Summary			DA
c. Mawer Interim 4 th Q. Summary			DA-PM
d. 4 th Q. Monitoring Report - DRAFT			DA-PM
3. Approval of Main Agenda	TT	1m	M
MAIN AGENDA			
4. Business Arising Previous Minutes	TT	-	-
5. Board Business			
5.1 YE DRAFT Internal F/S Dec.31, 2017	JZ	10m	DA-PM/M
5.2 Phase 4 – Funding Windup / Update	JZ	10m	DA/I/M
5.3 2018 KPI Draft (then in-camera)	JZ	5m	I/DA/M
5.4 Ambassador Program & Policy	DH/JZ	15m	DA/D/M
5.5 City Agreement Update	JZ/GS	5m	I
5.6 Nominations Cmmt. Recomm.	DH/TT	15m	D/Ms
5.7 Other Business	TT	20m	I
6. Event Reminders/Updates	TT/JZ		
<p>Aug. 29th, 2018 Golf Tourney Nov. 21, 2018 - Rotary Challenger Parks Christmas Social (Calgary Golf and Country Club) June 24 & 25, 2018 - Casino – Elbow River Casino June 23, 2018 - Family Day May 16, 2018 - AGM</p>			
7. Next Meeting – Apr. 25, 2018	TT	1m	I

SEE REVERSE

Note: List of non-reoccurring motions, if any, known at the time the agenda are on the reverse along with outstanding matters to be addressed in the future:

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11:30 am – 1:30pm, Wednesday, Jan. 24, 2018

NO-REOCCURRING MOTION (S)

Agenda Item	Motion (s)
5.1	That the Internal Financial Statements to Dec. 31, 2017 be accepted as circulated.
5.2	That the Park retain the RBC investment account and position this to be our Capital Project Fund. It is noted that the Burns contribution and any other money's being retained from the Phase 4 project, remain/be transferred to this account.. (NOTE: Money's from this account can only be spent, with the approval of the Board ... ideally addressed annually, in the budgeting process).
5.3	That the 2018 KPI's be approved as circulated.
5.4	That the Ambassador Policy, as circulated, continue as is.
5.6	<p>DRAFT MOTIONS – All has not yet been confirmed at time Agenda circulated</p> <p>a. Moved by David H. and seconded by Sheila M., that the Nomination's Committee, after polling our current Board, makes the following recommendations, in accordance to Article 6.08 "Term of Office" in our By-Laws:</p> <ul style="list-style-type: none"> • that Brian G., Matt N-B and Earl H. be granted a one (1), two (2) and three (3) year extensions respectively, beginning after the May 2019 AGM; and • that Toby O.F. be granted a one (1) additional consecutive three (3) year term beginning after the May 2019 AGM <p>b. Moved by David H. seconded by Sheila M. that the Nomination's Committee, after polling our current Board, makes the following recommendations:</p> <ul style="list-style-type: none"> • that Toby O.F. shall assume the Vice-Chair's position effective after the May 2018 AGM; and • that Toby O.F. shall assume the Board Chair position after the May 2019 AGM, for a 3 year period.

MATTERS IDENTIFIED, UNDER REVIEW AND/OR BEING CONSIDERED

ITEM	WHO (INDIVIDUAL/ COMMITTEE) IS RESPONSIBLE:	ANTICIPATE COMING TO BOARD – WHEN/AS

Note: List of non-reoccurring motions, if any, known at the time the agenda are on the reverse along with outstanding matters to be addressed in the future:

asked for a letter confirming this decision. Renfrew has been informed. Jim also asked for a meeting with Bob Sartor (new President and CEO of CAA) and will be seeing him tomorrow.

After a general discussion as to how we proceed, it was agreed that with this latest news that we would abandon, at this time, the current Phase 4 project (Centre For All Abilities).

Jim will clarify with the Authority, how future development proposals, will be dealt in the context of their decision making process.

Going forward, it was generally felt, at this time, that we would entertain any reasonable proposals (taking in consideration the land use guidelines and the AVPA). Jim raised that Calgary Minor Soccer Association, has made an initial approach to us.

Bearing the above in mind, Jim will coordinate dealing with any groups/individuals (namely Rotary Clubs, Rotarians and The Calgary Foundation) regarding either their pledges or cash contributions we have either invested or hold in our general Segregated Account, that was intended for the Phase 4 construction activities.

It was agreed that we would, in our offer to refund their contributions to date and/or release them from their pledge, an option for these funders, to either fulfill their pledge (in part or in whole) and re-direct their pledge or cash to supporting such "asset" programs as the Park's Life Cycle program or Park enhancements.

Jim will draft a letter to address the above and have Garth A. provide feedback. He will also circulate such to both Trevor and Toby for feedback.

It is also noted that any future dealings with the Authority, when it comes to development proposals on the 5.34 acre land parcel, that we will want to get in writing from them, any and all approvals prior to making commitments.

NOTE: We will, in due course shortly, take our Phase 4 website offline.

5.5 Budget 2018 – Jim Z. (Handout – Budget Package 2018 – Operating and Capital)

MOTION: Moved by Earl H. and **seconded** by Brian G. that the Operating and Capital Budget for 2018 be approved as circulated.

MOTION CARRIED

Jim reviewed and answered any questions Directors had on the budget prior to the above motion being voted upon.

5.6 Ambassador Program Policy – TT/DM

Trevor reviewed this matter, namely around the CEO or Executive Director positions at YYC and the Parks Foundation Calgary, respectively. It was agreed that Jim would communicate with both individuals, in these current positions, to inform them of the program and invite them to join our Ambassador team.

We would hold off on having any conversations with either Garth or Myrna, until we have made the above invites. This will all come back to the Board in January.

5.7 City M & O Agreement Process Update – Greg S./Jim Z.

Since our current City Agreement was up on Oct. 31, 2017, we are now being asked to sign an Amending Agreement with the City, simply to extend the current Agreement to April 30, 2018, so that the process below may be completed. Jim and Trevor signed off on this Agreement and returned five (5) copies to Greg S. to take back to the City.

Jim noted the process of: a new Funding Agreement and land Assignment continues. A draft Funding Agreement is being reviewed by our legal counsel (and once completed, will again be reviewed by the City). Subject to the City still remaining onboard with this move, a final DRAFT is being targeted to come to the Board, at its January Board meeting, for their review and consideration,

The above would also be accompanied with any Assignment Agreement on the land that is currently being dealt with by the Calgary Airport Authority and the City. Greg S. confirmed that any land Assignment decision will require an Environmental Assessment and at this point, he has been told that a Level 1 may suffice. The cost of such will be around \$10,000 and the Park will be asked to share in this cost. .

5.8 Nominations Committee – DH

David noted he has heard from most Directors, re: possible extensions of terms. A report to the Board will come forward to the January meeting.

5.9 Christmas Social Update – Jim Z./Toby O.F.

Jim Z. said we anticipate around 65-70 attendees. Trevor will be our MC, Doug/Toby will be doing the Park presentation and Jim will handle our fun draw.

5.10 AGM Date Change – JZ

Trevor noted that Jim is wanting to change the AGM date to May 16, 2018. No concerns were raised.

6.0 EVENT REMINDERS:

**Next Casino is June 24 & 25, 2018
Family Day – June 23, 2018
Our Golf Tournament – August 29, 2018
REVISED AGM date of May 16, 2018**

7.0 Adjournment Moved by Greg S.

**NEXT REGULARLY SCHEDULED MEETING:
January 24th, 2018 (11:30 am here at the Park)**

Trevor T. Meeting Chair

Recording Secretary

CASH POSITION SUMMARY

As Of Jan. 16th, 2018 (unless otherwise stated)

\$

a. Bank Accounts

General Acct. (net of o/s cheques)	11,038
WED Grant Claim Expected	24,753
Everyone Can Play Fund	96,814
Segregated	172,083
Casino (net of o/s cheques)	92
1 - Segregated – Phase 4	498

b. Reserves & Investments (GIC does not reflect any interest accrued)

3 - Life Cycle Reserve (LCR) - Jan. 15 th	551,324
Operating Reserve (OR) – Jan. 15 th	385,890
2 - RBC Dominion Acct. – Jan. 15	560,067
OPS GIC (to be in place by the end of January)	272,777

-
- 1 – Opened in June 2014 (will be closing account shortly)
 - 2 – Established Acct. November 2015 for receipt of donated securities and major pledges re: Ph. 4. Deposited 1st \$500,000 Anonymous Donor installment). The condition on these funds, and some others, being restricted to Phase 4 **has been lifted by the donors** (subsequent to Phase 4 discontinuing) but is being restricted to capital / life cycle type projects.
 - 3 – Withdrew \$175,000 in 2017 for Life Cycle Work to match WED grant
-

Note:

- A. **L.C.R.** - Principle invested was: \$516,569.47 (Fund Established: Mar. 2012); & **O.R.** – Principle invested was: \$296,030.13 (Fund Established: Oct. 2013)
- B. Reserve Contributions Approved (2018)
 Life Cycle – 70,000 Operating Reserve – 5,000
- C. Capital Spending (2018)

Remaining Surplus Allocated For:

Minor Capital Improvements \$15,000

YE Working Capital Proj. -> TBA

AGENDA ITEM 2c.

Valuation

Calgary Rotary Challenger Park Society Life Cycle Fund - 1714967 (\$CAD)

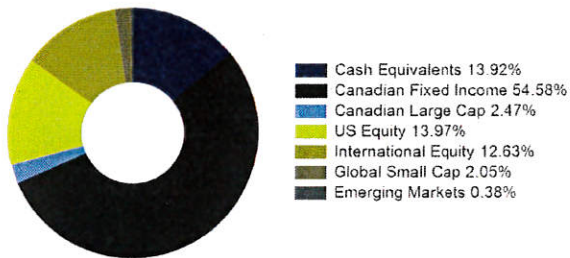
As of: December 31, 2017

Held At: State Street Trust Company Canada as Custodian

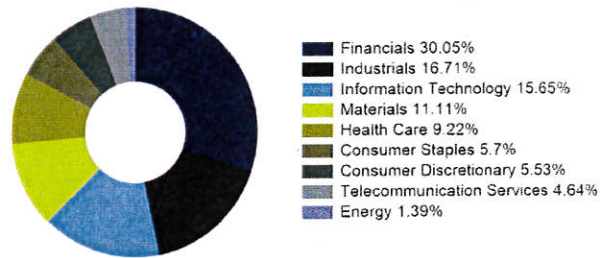


Valuation Performance Investment Transaction Cash Balance

Asset Mix



Equity Sector Weights



Security	Quantity	Unit Cost	Adjusted Cost *	Market Price	Market Value	Market Yield	Estimated Annual Income	Weight
Cash Equivalents								
Mawer Funds - MM								
Mawer Canadian Money Market Fund Series O	7,049.0110	\$10.00	\$70,490.11	\$10.00	\$70,490.11	0.83%	\$582.25	12.83%
Total Mawer Funds - MM			\$70,490.11		\$70,490.11	0.83%	\$582.25	12.83%
Total Cash Equivalents			\$70,490.11		\$70,490.11	0.83%	\$582.25	12.83%
Canadian Fixed Income								
Mawer Pooled Funds - FI								
Mawer Canadian Bond Pooled Fund	30,714.0860	\$9.82	\$301,518.96	\$9.81	\$301,292.90	2.47%	\$7,442.02	54.82%
Total Mawer Pooled Funds - FI			\$301,518.96		\$301,292.90	2.47%	\$7,442.02	54.82%
Total Canadian Fixed Income			\$301,518.96		\$301,292.90	2.47%	\$7,442.02	54.82%
Equity								
Global Equity								
Mawer Global Equity Fund Series O	6,362.8694	\$14.46	\$91,979.04	\$27.95	\$177,844.11	1.82%	\$3,236.79	32.36%
Total Global Equity			\$91,979.04		\$177,844.11	1.82%	\$3,236.79	32.36%
Total Equity			\$91,979.04		\$177,844.11	1.82%	\$3,236.79	32.36%
Total			\$463,988.12		\$549,627.12	2.05%	\$11,261.06	100.00%

"Adjusted Cost" implies "Book Cost", and is composed of the total amount paid to purchase a security, including any transaction charges related to the purchase, adjusted for reinvested distributions, returns of capital and corporate reorganizations.

***The adjusted cost of this position is indeterminate. The market value of the position as of December 31, 2015 has been used in lieu of an accurate adjusted cost base

Mawer Mutual Funds, including the Canadian Money Market Fund, are not covered by the Canada Deposit Insurance Corporation or by any other government deposit insurer.

Valuation

Calgary Rotary Challenger Park Society Operations Reserve Fund - 5651787 (SCAD)

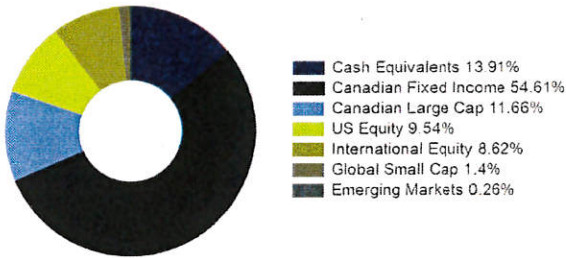
As of: December 31, 2017

Held At: State Street Trust Company Canada as Custodian

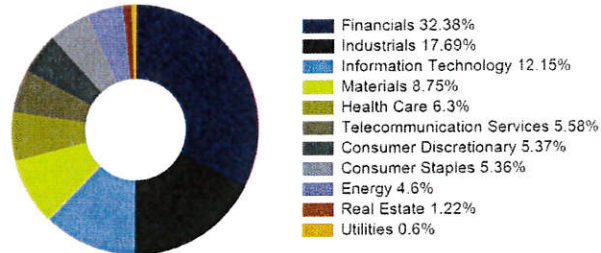


Valuation Performance Investment Transaction Cash Balance

Asset Mix



Equity Sector Weights



Security	Quantity	Unit Cost	Adjusted Cost *	Market Price	Market Value	Market Yield	Estimated Annual Income	Weight
Cash Equivalents								
Mawer Funds - MM								
Mawer Canadian Money Market Fund Series O	4,897.6360	\$10.00	\$48,976.36	\$10.00	\$48,976.36	0.83%	\$404.54	12.71%
Total Mawer Funds - MM			\$48,976.36		\$48,976.36	0.83%	\$404.54	12.71%
Total Cash Equivalents			\$48,976.36		\$48,976.36	0.83%	\$404.54	12.71%
Canadian Fixed Income								
Mawer Pooled Funds - FI								
Mawer Canadian Bond Pooled Fund	21,547.0421	\$9.70	\$208,989.38	\$9.81	\$211,367.86	2.47%	\$5,220.85	54.84%
Total Mawer Pooled Funds - FI			\$208,989.38		\$211,367.86	2.47%	\$5,220.85	54.84%
Total Canadian Fixed Income			\$208,989.38		\$211,367.86	2.47%	\$5,220.85	54.84%
Equity								
Canadian Large Cap								
Mawer Canadian Equity Pooled Fund	1,561.8537	\$21.97	\$34,316.71	\$25.60	\$39,982.99	2.47%	\$987.56	10.37%
Total Canadian Large Cap			\$34,316.71		\$39,982.99	2.47%	\$987.56	10.37%
Global Equity								
Mawer Global Equity Fund Series O	3,045.4381	\$16.07	\$48,946.18	\$27.95	\$85,120.91	1.82%	\$1,549.21	22.08%
Total Global Equity			\$48,946.18		\$85,120.91	1.82%	\$1,549.21	22.08%
Total Equity			\$83,262.89		\$125,103.89	2.03%	\$2,536.77	32.46%
Total			\$341,228.63		\$395,448.12	2.12%	\$8,162.17	100.00%

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Key Performance Indicator (KPI) Quarter 4 - To Dec. 31, 2017		DRAFT		Fiscal 2017
FISCAL YEAR (Jan. - Dec.)	RED ALERT	YELLOW CAUTION	BLUE ACHIEVED Target	GREEN EXCEEDED Stretch
Sustainability Surplus (Budget: \$54,139 / Last Yr. Actual - \$136,873 - w/casino)	Below Budget	Within Budget	3% -5% Budget	5%+ \$85,677
Sustainability Return On Revenue (Target: 8% / Last Yr. Actual - 17.0%)	Less than 5%	5% - 7%	8%	9% - 10% 10.00%
Sustainability Capital Spending (Target: 30,318 Budget)	More than 10% Over Budget	Over Budget (1%-10%)	On Budget	Less than Budget \$29,536
Facility Utilization # of Visits To Park Annually (Target: 81,000-84,000 / Last Yr. Actual -95,680)	Less than 60,000	60,000 - 64,999	81,000 -84,000	84,001 - 88,000+ 106,422
Facility Utilization User Satisfaction - very good - excellent. Q. #6 on online survey. (Target: 90% - 94%)	Less than 85%	85% -89%	90% - 94%	95% - 97+% 95%
Facility Utilization % - ongoing groups from community of persons with disabilities (Target: 26% for thr year)	Less than 20%	20% -25%	26%	27% - 31+% 34%
Community Involvement New Partnerships/Users for the year. (Target: 10-13 for the year)	Less than 7	7 - 9	10 - 13	14 - 19 19
Community Involvement Host outside organization events for the year. (Target: 10-13 for the year)	Less than 7	7 - 9	10 - 13	14 - 19 16
Community Involvement Support organizations through the ECPF or otherwise, for the year.(Target: 15 - 20 for year)	Less than 5	6 - 8	15- 20 15	21+ 15
Community Involvement Retention of existing partnerships (Target: 90%)	Less Than 75% Retained	75%-89% Retained	90% - 94% Retained	95% - 97% Retained ✓
Phase 4 Funding secured for design/level Planning		No ✓		Yes
Phase 4 On budget (costs)		No		Yes ✓
Phase 4 RES Offer Accepted		In Process		Accepted ✓
Compliance Report:			100.00%	
<ul style="list-style-type: none"> - CRA and vendor accounts are up to date. - BRD. received draft of YE monitoring report with Jan. 24th, 2018 Board mtg. material - We are compliant with our City Agreement & the Societies Act (to the best of my knowledge.) - BRD. received draft internal financial statements to YE, with Jan. 2th, 2018 Board mtg. material - All donations, eligible for a tax receipt have been issued, YE report sent to Treasurer/Board Chair - Insurance program reviewed, and in place for 2018. - T4 Slips done and distributed by Ceridian (our payroll service) - Management Manual (including HR policies) have been reviewed 				
Comments: (if any)	<p>Sustainability:</p> <ul style="list-style-type: none"> - Actual numbers being reported is for operations only work and revenue are being shown accordingly. (does not include capital, reserves or GST) - Securing full WED grant, CFEP grant, and supplier donations, significantly (20%), increased our surplus, because some maintenance costs were then covered (this really was a one-time opportunity). - Completed \$1M of improvements/enhancements to the Park, at a cost to the Park of less than \$250,000 <p>Facility Utilization:</p> <ul style="list-style-type: none"> - We continue to attract larger events but the weather greatly impacted our positive numbers. <p>Community Involvement:</p> <ul style="list-style-type: none"> - No comments at this time. <p>Phase 4:</p> <ul style="list-style-type: none"> - Nov. 22, 2017 it was decided to discontinue with our Centre project. - New group (Calgary Minor Soccer Association) exploring land opportunity. - Most funders to the project opted to leave their contributions with the Park, which in essences means this offsets 100% of the Park's investment in the project. (this demonstrates the very positive relationship we have with our core funders and supporters) <p>Compliance Report:</p> <ul style="list-style-type: none"> - All matters relating to this time of year have been met. 			

Calgary Rotary Challenger Park Society
Balance Sheet
As of 31 December 2017

AGENDA ITEM: 5.1 (R)

ASSETS	31 Dec 17
	Revised
Current Assets	
Chequing/Savings	
10000 · Bank	
11250 · Cash-Royal Bank Operating	61,843.47
11253 · Casino Account	98.70
11260 · G. O. Segregated - Restricted	172,060.00
11265 · G. O. Segregated - Phase 4	513.80
11266 · Capital Project Fund (CPF)	
11267 · CPF Investment	532,833.82
11268 · CPF Unrealized Gain Loss	13,600.64
11269 · CPF Cash	10,104.22
Total 11266 · Capital Project Fund (CPF)	556,538.68
11270 · E.C.P.F.	96,799.65
11275 · Op's Reserve Fund	
11276 · Operating Reserve Fund Invest.	341,228.63
11277 · Investment Fair Value Adj.	44,219.49
Total 11275 · Op's Reserve Fund	385,448.12
11285 · Life Cycle Fund Invest	
11286 · Life Cycle Fund Investment	463,988.12
11287 · Investment-Fair Value Adj.	85,639.00
Total 11285 · Life Cycle Fund Invest	549,627.12
Total 10000 · Bank	1,822,929.54
Total Chequing/Savings	1,822,929.54
Other Current Assets	
12000 · Other Current Assets	
12400 · General Receivable	41,748.00
12500 · Pre-Paid Expense	22,488.04
Total 12000 · Other Current Assets	64,236.04
Total Other Current Assets	64,236.04
Total Current Assets	1,887,165.58
Fixed Assets	
13000 · Assets	
13100 · Fixed Assets	
13110 · Capital Assets	
13111 · Buildings	4,524,608.00
13112 · Land and Improvements	5,307,132.15
13113 · Out Door Facilities	4,984,820.86
13114 · Furniture&Equipment	200,910.86
13115 · Hardware&Software	16,151.49
13110 · Capital Assets - Other	144,063.05
Total 13110 · Capital Assets	15,177,686.41
Total 13100 · Fixed Assets	15,177,686.41
13200 · Accumulated Amortization	
13210 · Capital Assets	
13211 · Buildings	(1,744,156.75)

Calgary Rotary Challenger Park Society

Balance Sheet

As of 31 December 2017

	31 Dec 17
13212 · Land and Improvements	(2,371,106.30)
13213 · Out Doors Facilities	(3,969,478.30)
Total 13210 · Capital Assets	(8,084,741.35)
13220 · Furniture&Equipment	(157,150.94)
13230 · Hardware&Software	(12,907.34)
Total 13200 · Accumulated Amortization	(8,254,799.63)
13300 · Current Amortization	
13310 · Capital Assets	
13311 · Buildings	(114,099.31)
13312 · Land and Improvements	(110,708.43)
13313 · Out Doors Facilities	(139,385.20)
13314 · Furniture&Equipment	(6,768.07)
13315 · Hardware&Software	(1,567.00)
Total 13310 · Capital Assets	(372,528.01)
Total 13300 · Current Amortization	(372,528.01)
Total 13000 · Assets	6,550,358.77
13400 · Park Construction	178,817.53
Total Fixed Assets	6,729,176.30
TOTAL ASSETS	8,616,341.88
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20000 · Other Current Liabilities	
21100 · Deferred Contributions	96,804.61
21200 · Accruals	
21255 · Capital Fund Payable	1,233.06
21260 · Construction Fund Payable	2,000.00
21200 · Accruals - Other	133,721.71
Total 21200 · Accruals	136,954.77
Total 20000 · Other Current Liabilities	233,759.38
21500 · Deferred Revenue	1,255.39
21600 · Tenant Deposits	31,045.00
22000 · GST Paid	174.55
25530 · GST/QST Payable	(12,867.42)
Total Other Current Liabilities	253,366.90
Total Current Liabilities	253,366.90
Total Liabilities	253,366.90
Equity	
30000 · Equity	7,807,690.97
Net Income	555,284.01
Total Equity	8,362,974.98
TOTAL LIABILITIES & EQUITY	8,616,341.88

Calgary Rotary Challenger Park Society
Profit & Loss Budget vs. Actual
January through December 2017

AGENDA ITEM: 5.1b.

YE Internal INCOME STATEMENT	2107		2016	
	Actual	Budget	Actual	Budget
Income				
400000 · Operations				
Total 40000 · Grants	313,741.58	270,606.00	330,536.00	261,123.00
Total 41000 · Facility Rentals	383,336.74	354,663.00	401,093.56	371,237.00
Total 42000 · Contributions	45,399.03	3,500.00	21,591.00	3,500.00
Total 43000 · Special Events-Golf Tournament	79,372.74	79,000.00	84,503.87	79,000.00
Total 43100 · Casino	29.34	0.00	68,720.71	60,000.00
Total 43200 · Other	0.00	0.00	0.00	0.00
Total 44000 · Programming	17,895.02	15,000.00	12,369.66	14,000.00
Total 45000 · Catering/Retail	4,481.54	1,150.00	7,823.17	1,150.00
Total 400000 · Operations	844,255.99	723,919.00	926,637.97	790,010.00
Total 460000 · Capital	695,255.62	1,077,340.00	91,522.48	574,452.00
Total Income	1,539,511.61	1,801,259.00	1,018,160.45	1,364,462.00
Expense				
50000 · Operations Expenses				
Total 51100 · Salaries & Benefits & Expenses	246,488.97	239,880.00	237,650.01	242,387.00
Total 51200 · Secetarial and Office	27,633.54	35,550.00	26,734.26	27,700.00
Total 51300 · Catering	2,509.10	0.00	3,994.65	0.00
Total 51400 · Governance	17,972.07	17,600.00	22,519.65	17,600.00
Total 51500 · Marketing	40,479.07	26,800.00	26,339.74	17,800.00
Total 51600 · Professional Fees	24,162.99	25,000.00	21,641.56	24,500.00
Total 51700 · Golf Tournament	27,117.80	28,000.00	25,672.59	28,000.00
Total 51800 · Casino...	60.00	0.00	2,255.95	0.00
Total 52000 · Outside Facilities-Maintenance	168,733.09	115,240.00	209,989.40	116,220.00
Total 53100 · Ball Complex-Maintenance	24,359.87	15,455.00	20,487.58	19,026.00
Total 53200 · Burns Centre-Maintenance	47,437.06	39,830.00	38,412.22	40,244.00
Total 53300 · Track Complex	37,815.46	34,285.00	35,818.19	33,360.00
Total 54000 · Insurance	26,202.96	25,100.00	24,603.00	23,500.00
Total 55000 · Park Utilities	67,606.77	67,040.00	70,912.66	63,000.00
Total 50000 · Operations Expenses	758,578.75	669,780.00	767,031.46	653,337.00
Total 56000 · Ops Reserve Fee	3,204.86	3,148.00	2,977.14	2,800.00
Total 59000 · Capital Expense	189,871.43	1,071,146.00	80,981.68	512,760.00
Total 60000 · GST Expenes	32,572.56	39,830.00	13,706.43	23,500.00
Total Expense	984,227.60	1,783,904.00	864,696.71	1,192,397.00
Net Income	555,284.01	17,355.00	153,463.74	172,065.00
Net Income OPERATIONS ONLY BEFORE GST/Reserves/Capital	85,677.24	54,139.00	159,606.51	136,673.00

AGENDA ITEM 5.2

Funding Windup - Phase 4

As of Jan. 17, 2018

1/ List of "Segregated" Cash Received for Phase 4

Either in our Segregated Acct. or Invested				Approval	To Retain Amt.
RC of	Calg. Fish Creek	2,000.00		N	0.00
	Calg. North	25,000.00		Y	25,000.00
	Airdrie	2,500.00		Y	2,500.00
	Reg Hihn (RCA)	2,500.00		Y	2,500.00
	Calg. West	3,000.00		Y	3,000.00
Individuals					
	Walter Haessel	1,015.00		Y	1,015.00
	Anonomous	2,000.00		Y	2,000.00
		38,015.00			36,015.00
Other	Jim & Pat B. (RBC DS)	500,000.00	-not including accrued return	Y	500,000.00
	Calgary F.	100,000.00		Y	100,000.00
		600,000.00			600,000.00
Sub-Total:			638,015.00		636,015.00

2/ List of Pledges (outstanding)

RC of	Calgary Chinook	30,000.00		Released	0.00
	Calgary	500,000.00		Released	0.00
	Calgary East	25,000.00		Released	0.00
	Calgary Heritage	40,000.00		Released	0.00
	Calgary Sarcee	13,500.00		Released	0.00
	Calgary West	12,000.00		Released	0.00
	Calgary South	500,000.00		Released	0.00
	Airdrie	7,500.00		Y - Pt	2,500.00
	Reg. H. (RCA)	7,500.00		Y - Pt	2,500.00
		1,135,500.00			5,000.00
Other	3/ Jim and Pat B.	1,500,000.00			0.00
	2/ Anonomous	1,000.00		Y	1,000.00
		1,501,000.00			1,000.00
Sub-Total:			2,636,500.00		6,000.00
Total Cash & Pledges			3,274,515.00	4/ Total Funds Retained:	642,015.00

NOTE: 1/ Meaning after any funding received. Does not include Park staff and volunteer time.

2/ Includes a pledge made for 2018.

3/ Jim and Pat have left the door open to re-constituting the remainder of their pledge.

4/ Any funds retained could be transferred to Mawer (Life Cycle Fund) or RBC (change the reference to the "Capital Project Fund").

(FYI - the Park's "net" costs spent on this project (excluding staff and volunteer time), since the beginning were: 617,935.00

FINAL DRAFT

2018

For confirmation at January 2018 Board meeting.

Criteria	Measure	Financial Historical		Regarding Regular Bonus - 5%	Added Stretch Bonus - Up to 3%	Weighting For Stretch Bonus
		2017 Budget	2017 Est. Actual	Target	Target	
Compliance Matters				100.00%	NA	
Sustainability	A/ Surplus to budget	54,139	69,423	By: Budget -> 10%	11% and up	
	A/ Return on Revenue	7.00%	10.00%	13.00%	More than 13%	
	A/ Capital Spending	30,318	29,536	Budget	By: Less than Budget	
Facility Utilization						
	% of Grps Serving (Disabilty Comm.)			26.00%	27% -31+%	
	Visits to the Park			90,000 -95,000	More than 95,000	75.00%
	User Resp. VG - Ex. (Ques. #6 of survey)			90% - 94%	95% - 97+%	
Community Involve.						
	Partner./User Grps - New			10 - 13	14 - 19+	
	- Retention			90% - 94%	95% - 97%	
	Hosting Outside Evts			10 - 13	14 - 19+	
	Supporting Organ.			15 - 20	21+	
Other				N/A		
	Land Opportunity Secured				Y	25.00%

Note: A portion of a bonus percentage may be allocated if the "target(s)" are partially met.

Ambassadors of the Calgary Rotary Challenger Park

Policy:

The Society Board of Directors, in concert with the Nominations Committee, will periodically approve the members of this group.

Guidelines:

1. Introduction

- The Board may periodically nominate individuals, who will be referred to as “Ambassadors”, who are recognized in either the public or private sector and who support sports, recreation and wellness for people of all abilities.
- The Board will adopt, and may change from time to time, criteria (Areas of Expertise) it will use in selecting individuals to be Ambassadors. Appended to this policy, are the current Ambassadors, and the most recent criteria used.

2. Ambassadors will:

- a. Be provided with a Membership in the Society.
- b. Lend their name to the Society and provide credibility, profile and a connection to the greater Calgary community.
- c. Allow their names to be listed in the Society’s newsletter, website and other related documents used for promotional purposes.
- d. Receive an orientation/information package on the Society.

3. In fulfilling their roles the Ambassadors will:

- Provide linkages, if possible, for the Society directly or indirectly to high-level public and private sector representatives if called upon.
- Offer their talents, expertise and advice to the Society as requested.
- Represent the Society at special events and public events.
- Serve as a spokesperson for the Society if called upon.
- Attend, with their spouse/partner, an annual Board of Directors social function which will serve the following purposes:
 - Updating individuals on what has happened within the Society.
 - Inform individuals of what is planned and the challenges facing the Society.
 - Connect individuals to staff, board members and key stakeholders

AMBASSADORS 2009 - ONWARD

Individual ----- Corporate -----

Ambassador	Mark Terrill	Jim Burns Jr.	Lou McEacheren	Gerry Darichuk	Walter Haessel	Don Ross	Colin Cantlie	Jack Thompson	Cal Schuler	Myrna Dube	Parks Foundation CEO.	Airport Authority CEO.
	11/'09	11/'09	11/'09	11/'09	11/'09	09/'14	09/'14	09/'14	11/'16		01/'18	01/'18
Areas of Expertise										TBA		TBA
Capital Donor		X	X		X	X						
Past Board Member	X			X	X	X	X	X		X		
Advocate	X	X	X	X	X	X	X	X	X	X		
Community Leader - (Private)		X	X			X	X	X	X			
Community Leader - Public	X	X		X	X				X	X		
Corporate Leader	X	X	X									
Network with Public/Private Services				X	X				X	X		
Rotary	X	X	X	X	X	X		X		X		

Note:

- 1/ Duane Schmeekle (deceased) was an Ambassador – 11/'09 (and past Board Chair for the Society).
- 2/ Light blue indicates Past Board Chair as well.
- 3/ Currently past CEO (Myrna D.) from the Parks Foundation Calgary, remains an Ambassador and former President/CEO of the Authority, Garth Atkinson stepped aside in 2017 after his retirement with the Authority.